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Presents These Recognized Certificate Courses To You By Popular Demand...

1) Practical Workplace Leadership and 2). Basics of M&R Engineering Certificate Courses

For More Details And Registrations, Please Email Or WhatsApp Chat Any Of The Below
getjobscareers@gmail.com Or training@beinarereliability.com Or info@beinareliability.com
Phone: +2349099636439 Or +2348037118612 Or +2349061984306 Or +2347061224770

RC 1271939
2019.06.02

Beina M&R Certificate Course List and Content Outlines

1. Certificate Course:

Practical Workplace Leadership Essentials For All (N50,000 for 2Days)

Day 1: Practical Workplace Leadership

- ✚ Creating Strategic Direction, Plan and Alliances For Personal Success
 - Provide Vision and Direction
 - Provide Strategy and Mission
 - Provide Clear and Measurable Goals
- ✚ Leadership Vs Management
 - Differences
 - Why & How
- ✚ Communicating Without Conflict
 - Attributes Of Effective Communications
 - 5th Habit
- ✚ Testing The Waters With Self Risk Assessment
 - SWOT Analysis
- ✚ Identify And Manage Stakeholders
 - Identifying Stakeholders

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- Managing Their Needs For Your Success
- ✚ Change Management For Survival
 - Passive And Active Agents
 - Resistance To Change
 - Managing Resistance To Change
 - Mindsets & Behaviours
- ✚ Human Generational Evolution And The Cross Of Characters
 - Maturists/Traditionalists
 - Baby Boomers
 - Generation X
 - Generation y
 - Generation Z
 - Millennials

Day 2: Practical Workplace Leadership

- ✚ Managing Interpersonal Conflicts
 - Identifying Conflict Situations
 - Causes Of Conflicts
 - Resolution Of Conflicts
- ✚ Leading For Others
 - Creating Other Leaders
 - 8th Habit
- ✚ Mentoring For Leadership
- ✚ Situational Leadership
 - Traditional Vs Modern

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- S1 to S4
- D1 to D4
- M1 to M4

- + De Bono's Thinking Hats
- + Emotional Intelligence To Unlock Networking
- + Herzberg's Two Factor Theory
 - Motivation & Hygiene Factors
- + Abraham Maslow's Hierarchy Of Human Needs
 - Stages of Life Cycle Human Needs
 - Correlation to Engagement Levels
- + Learning Vs Education Vs Training
- + Closing Ceremony
 - Award of Certificates
 - Networking
 - Photographs



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2. Certificate Course:

Basics of Maintenance and Reliability Engineering (N50,000 for 2Days)

Day 1: Basics of M&R Engineering

- ✚ Maintenance & Reliability Best Practices Definitions
 - Introducing SMRP Metrics Handbook for FREE
- ✚ Evolution of Maintenance Engineering
 - Maintenance Types And Definitions
- ✚ Asset Failure Patterns
 - 6 Types & Their Curves
- ✚ P-F Interval Curve
- ✚ Intro To FMEA
- ✚ Intro To RCM For Managing Asset Risk Of Failures
 - Why RCM
 - Outcomes of RCM
- ✚ RCFA: Never Again For Failures
- ✚ Reliability Block Diagrams For Assuring Uptime
 - Series
 - Parallel
- ✚ PdM And Other NDT Techniques
- ✚ Leadership for M&R Success
 - Who Is A Leaders Vs A Manager?

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- Create Maintenance Org. Structure
- Create Annual Maintenance Business Plan
- Provide Skilled Resources
- Provide Maintenance Policies & Procedures
- Maintenance Talent Management
- Recruit & Select The Right People
- Recruit to Retain and Select to Develop
- Reward & Recognize

Day 2: Basics of M&R Engineering

- ✚ Maintenance Standard Workflows
 - Reactive and Proactive
 - Vicious Cycle of Reactive Maintenance
 - CM
 - EM
 - PPM
- ✚ Maintenance Backlog Management
- ✚ Using Automation To Manage Maintenance Processes – CMMS
- ✚ Maintenance Work Performance Management
 - Why Measure Performance?
 - Work Measurement Metrics

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- Leading KPIs
- Lagging KPIs
- Global Industry Standards
- World Class & Benchmarks
- ✚ Inventory And Storeroom Management
 - Inventory Types
 - Inventory Classifications
 - Storeroom Layouts, Stock Orders (EOQ),
 - Stock Movements - STO, Reservation, Location, Goods Receipt & Issue
- ✚ Closing Ceremony
 - Award of Certificates
 - Networking
 - Photographs